

MILITARY INSTALLATION DEVELOPMENT AUTHORITY

P1. ELECTRONIC MEETINGS POLICY.

P1-1. Purpose.

This policy governs electronic meetings held by the Military Installation Development Authority (“MIDA”) Board, subsidiaries of MIDA with governing boards, and committees and boards under the jurisdiction of MIDA that are classified as public bodies pursuant to Title 52, Chapter 4, Open and Public Meetings Act, which includes development review committees, public infrastructure districts, and government nonprofit corporations.

P1-2. Effective Date.

This policy is effective June 7, 2022.

P1-3. Electronic Meeting Procedure.

- (1) An electronic meeting may be held by telephone conference, videoconference, or both.
- (2) If one or more members of the public body desire to participate in a meeting electronically or an electronic meeting is held with an anchor location, MIDA staff shall provide the member(s) of the public body with a means to connect to, attend, participate, and monitor the meeting electronically.
 - (a) There is no requirement to provide members of the public with a means to connect to, attend, participate, or monitor the open portions of a meeting electronically if the meeting has an anchor location.
 - (b) A quorum of a public body is not required to be present at a single anchor location for an electronic meeting.
- (3) If an electronic meeting is held without an anchor location as permitted by Section 63H-1-202, MIDA staff shall:
 - (a) provide members of the public body with a means to connect to, attend, participate, and monitor the meeting electronically; and
 - (b) post information on public notices that provides members of the public with a means to connect to, attend, participate, and monitor the open portions of a meeting electronically.
- (4) If a member of the public body or a member of the public cannot visually observe an electronic meeting, the individual chairing the electronic meeting, or the presenter shall strive to verbally explain:
 - (a) documents and presentation materials being discussed; and
 - (b) nonverbal methods of agreement or disagreement from the members of the public body, such as a head shake or nod.

- (5) In counting members of a public body for purposes of calculating a quorum, any member at the meeting shall be counted, regardless of whether that member attends the meeting electronically or in person.
- (6) While conducting an electronic meeting, all votes shall be taken by roll call unless the vote is unanimous.

P1-4. Closed Meetings.

Nothing in this policy grants members of the public the ability to connect to, attend, participate, or monitor closed portions of an electronic meeting.